



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE ASSISTANT SECRETARY**  
**MANPOWER AND RESERVE AFFAIRS**  
111 ARMY PENTAGON  
WASHINGTON, DC 20310-0111

APR 03 2007

SAMR-HR

MEMORANDUM THRU Deputy Chief of Staff G-1, ATTN: Chief Compensation & Entitlements Division, 300 Army Pentagon, Washington, DC 20310-0300

FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority to Authorize Subsequent Convalescent Leave Trips at Government Expense

1. In accordance with Joint Federal Travel Regulations paragraph U7210-A2 (note), I delegate authority to authorize government funded transportation for subsequent convalescent leave trips to Army Hospital Commanders in the rank of Colonel and above.
2. This delegation of authority remains in effect for one year from the date of this memorandum. A monthly status report at the enclosure will be provided by each Commander to my Army staff point of contact in paragraph 4. The monthly status report is due no later than the first business day following the reported month. An annual report with approval from ASA(M&RA)HR is required prior to renewal of this delegation.
3. If the convalescent leave is related to a combat injury, Hospital Commanders will account for the expenditure as a cost associated with the Global War on Terror.
4. Army staff point of contact for this action is LTC Matthew Voithofer, DSN 222-6889, commercial, (703) 692-6889, matthew.voithofer@hqda.army.mil.

Encl.

John P. McLaurin III  
Deputy Assistant Secretary  
(Human Resources)

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Soldier's Name	Rank	Compo	Last 4 SSN	Con Leave Location
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Compo: AD - Active Duty, R - Army Reserve, NG - National Guard