



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL COMMAND
2050 WORTH ROAD
FORT SAM HOUSTON, TX 78234-6000

REPLY TO
ATTENTION OF

MCCS

OTSG/MEDCOM Policy Memo 07-024

02 JUL 2007

Expires 2 July 2009

MEMORANDUM FOR Commanders, MEDCOM Regional Medical Commands

SUBJECT: Transfer of Medical Information from the Joint Patient Tracking Application (JPTA) into AHLTA

1. Reference: OTSG/MEDCOM Policy Memo 06-026, 27 Sep 06, subject: Interim AHLTA Scanning Guidance.
2. Medical Treatment Facility (MTF) Commanders at first-receiving locations for OIF/OEF combat casualties must immediately establish processes to transfer all relevant medical information from JPTA into AHLTA. This process must capture both military and commercial evacuations. JPTA is currently used to transfer medical records from Level 3 MTFs in theater to Level 4. Once arrived at an MTF, however, all further clinical information must be entered into AHLTA or the inpatient medical record.
3. Medical personnel will identify key clinical documents, such as Discharge Notes and Operative Reports, for transfer from JPTA into AHLTA. Transfer procedures are described at <https://www.us.army.mil/suite/doc/7968100/> (view as print layout). Each MTF must develop procedures for monitoring JPTA to ensure accountability for arriving patients and notify clinical staff as appropriate. Individuals assigned to utilize JPTA for administrative tracking must be granted appropriate AHLTA access.
4. Points of contact for this memorandum are Mr. Chuck Blagg (JPTA), at commercial (210) 295-9108, or email chuck.blagg@amedd.army.mil, and LTC(P) Ron Moody, (AHLTA) at commercial (706) 787-7165, or email ron.moodyr@amedd.army.mil.

FOR THE COMMANDER:


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